

Eunice Sotelo, Research Analyst

Overview of expertise

Eunice is a monitoring and evaluation (M&E) specialist, having worked in the education, community development and humanitarian fields. She has completed a Master of Evaluation at the University of Melbourne. She is experienced in collaborative approaches to M&E, such as facilitation workshops, research and analysis, and writing and editing. Her professional work in evaluation has seen her design, develop and implement assessments of student performance; co-develop and review M&E plans; produce evaluation artefacts, such as rubrics, checklists and reports; and conduct data collection and analysis. Prior to work in M&E, Eunice worked as a classroom teacher and school department head, copywriter and editor.

Qualifications and training

2018	Monitoring, Evaluation and Learning (Clear Horizon)
2018	Integrated Design, Evaluation and Engagement with Purpose (Clear Horizon)
2016-2017	Master of Evaluation, University of Melbourne
2009-2010	B. of Education (Secondary), University of Victoria, Canada
2000-2005	B. of Arts (English, History), University of British Columbia, Canada

Project experience

Research

- Communities for Children, Greater Shepparton (2018-2019). Desk/literature reviews, qualitative data collection, data analysis, and report writing.
- Spectrum PATH evaluation (2018). Mixed methods analysis of interview and survey data.
- Myanmar Decentralising Funding to Schools Project (2018). Desk review of existing qualitative and quantitative data to produce an evidence matrix based on evaluation questions, refined data collection tools, and reviewed the evaluation report.
- Collective Education Project (2018). Conducted a qualitative analysis of staff survey data to support a reflection workshop on learnings and outcomes of the emergent collective impact education initiative by the Tasmania Department of Education.
- The Fred Hollows Foundation (2017). Conducted document analysis, interviews and mixed method analysis for the midterm review of the organisation's evaluation capacity building initiative.
- Diaspora Action Australia (2016-2017). Conducted staff consultations and desktop review to inform the development of the organisation's M&E framework. Collated and analysed survey data on the participants' experience of the Diasporas in Action conference.
- Oxfam Australia (2016). Conducted a desk review, data analysis and synthesis of Oxfam's 2016 humanitarian RTE reports based on the meta-evaluation methodology developed.

Evaluation

- Communities for Children, Greater Shepparton (2018-2019). Support program evaluation from end to end, from planning to implementation and reporting.
- Spectrum PATH evaluation (2018). Facilitate a reflection/results workshop, and write the evaluation report.
- Paul Ramsay Foundation (2018). Supporting the development of theories of change for the organisation's education and health initiatives.
- Women's Health Victoria 1800 My Options service (2018). Supporting the development and delivery of a program logic workshop.
- Evaluation approach for place-based initiatives (2018). Supporting the co-design, development and testing of an evaluation framework and tools for evaluating place-based initiatives in Australia, using the Logan Together initiative in Queensland as proof of concept.
- Collective Education Project (2018). Supporting monitoring, evaluation and learning of the collective impact education project for the Tasmania Department of Education in collaboration with philanthropic and not-for-profit stakeholders.
- Victoria Department of Education and Training (2018). Supporting the co-design of the evaluation of the Professional Practice Elements of the Victorian Government Schools Agreement.
- The Fred Hollows Foundation (2017). Conducted the midterm review, produced an evaluation report and presented midterm review findings of the organisation's evaluation capacity building initiative to key stakeholders.
- Oxfam Australia (2017). Conducted the meta-evaluation, produced reports and a reporting checklist to guide internal processes, and presented findings to the global team.
- Diaspora Action Australia (2016). Conducted the evaluation and produced an evaluation report on participant feedback of the organisation's 3-day Diasporas in Action conference.

Monitoring and evaluation (M&E) frameworks and plans

- Communities for Children, Greater Shepparton (2018-2019). Co-develop an evaluation framework.
- The Fred Hollows Foundation (2017). Co-refined the midterm review plan and performance indicators with a program evaluation specialist and the in-house M&E team to determine effectiveness and lessons learnt.
- Oxfam Australia (2017). Designed and developed a methodology for the organisation's annual meta-evaluation of real-time evaluations (RTE) and synthesis of humanitarian program effectiveness in consultation with the Global Humanitarian Team's Monitoring, Evaluation and Learning Group.
- Diaspora Action Australia (2017). Collaborated with the director and Board to design and develop a monitoring framework and plan based on the organisation's theory of change and strategic plan.

Positions held

- 2017 Program Evaluation Volunteer, The Fred Hollows Foundation, Australia
- 2016-2017 Humanitarian Evaluation Adviser Intern, Oxfam Australia
- 2016-2017 Editorial Coordinator, Interim Communications Coordinator, and Monitoring & Evaluation Adviser Volunteer, Diaspora Action Australia
- 2013-2015 Product Content Copywriter, Best Buy Canada
- 2011-2013 English Co-Department Head, and English/Drama Teacher, Wuhan Maple Leaf International School, China
- 2009 Teacher Volunteer, Rural Assistance Nepal (Deusa, Solukhumbu Region), Nepal
- 2005-2011 Junior Editor and Newsroom Manager, Canjex Publishing (Stockwatch), Canada

Memberships

Australasian Evaluation Society member (since 2018)

Licensed Teacher, British Columbia College of Teachers, Canada (since 2011)